

G.C.E.A. BOARD MEETING AGENDA

FOR TUESDAY JUNE 17, 2008

PERKINS COMMUNITY ROOM

BOARD MEETING: 12:00 to 2:00 P.M.

LUNCH WILL BE PROVIDED

ROLL CALL

MINUTES FROM THE MAY BOARD MEETING

REPORTS

- 1. FINANCE COMMITTEE REPORT**
- 2. TREASURER'S REPORT FOR MAY 2008**
- 3. PRESIDENT REPORT**
- 4. VICE-PRESIDENT REPORT**
- 5. COMMITTEE REPORTS**

OLD BUSINESS

- A. GCEA/City Retreat**
- B. Picnic**
- C. New Employee Orientation**
- D. GCEA pamphlet/ Group Picture**

NEW BUSINESS

- A. FMLA Presentation**
- B.**

GOOD OF THE ORDER

ADJOURNMENT

The regular meeting of the Board of Directors was held on Tuesday May 20, 2008, at the Perkins Community Room.

A motion was made by Mary Miller to approve April's minutes. Julian Olea 2nd the motion. All in favor.

Finance Report

Joy explained that we transferred money from the reserve account (\$5,950) to the Legislative Account.

President Report

Craig continues to deal with section grievances. He is currently working with Water and Power, Public Works, and other departments.

Craig and Myrna have been meeting with Human Resources regarding Sick Leave usage. The issue of droppings evaluation ratings based on over use of sick leave has been a problem. The City's position is that 54 hour or six incidences is the standard at which point anything over becomes questionable and is at the departments discretion as to how it impacts the evaluation. If you are out more than five continuous days you need to see Wellness to be released to duty.

Vice President Report

Myrna is currently working on grievances with different departments as well.

Community Alliance Committee

Mary informed the Board that Cruise Night will be on Saturday July 19th from 5:30 to 10:30pm. We will have a spot on Wilson for our City Vehicles.

Next event will be Relay for Life on the last weekend of September 27th & 28th.

The registration site is now open if anyone would like to sign up. The fee is waived for GCEA because we provide the midnight snack and donate money for the event.

NEW BUSINESS

GCEA/ City Retreat

Craig reminded everyone that this year's GCEA/City retreat will be held on Thursday June 12th from 9:00am to 2:30pm at the Civic Auditorium (upper level) located at 1401 N. Verdugo Road. Continental breakfast served at 8:30 a.m. Please RSVP by June 3rd. If you have any questions, contact Sandra Torres at 548-2166. The Americana was mentioned as a possible retreat meeting place, but as of this date this has not been confirmed.

University of Phoenix Presentation

University of Phoenix representative came and informed our Directors about their programs and the convenient class locations as well as online learning. The University makes quality higher education highly accessible, whether the goal is to obtain an associate, bachelor, master, or doctoral degree. For more information please check them out on line www.phoenixdegrees.com.

Budget

Craig talked about the City budget for 08-09 the City is \$8M in the hole. There is currently a hiring freeze. If a department wants to get a vacant position filled, even if they were in the process of filing that position prior to the freeze, they have to get approval from the City Managers office to fill the vacancy. All division heads were asked to present budget cuts of 5%, 7.5%, and 10%. All GCEA members will be getting their 3% COLA this year as of July 1. You will see this in your check starting July 21st.

GOOD OF THE ORDER

Medical Benefits

Craig talked about medical benefits and that the numbers look fairly good. Craig stated that he now has a Supervisor's Manual and it will be made available in hard copy and disc form for Directors. He took a poll to see who wanted it and in what form. The majority requested a hard copy.

Toy Drive

Chris wanted to make sure that the GCEA is still doing the December toy drive. He stated it was a big hit.

New Employee Orientation

Directors requested to be notified when new members start, so that they could sit down with them and talk to them about the GCEA. Craig and Myrna assured the Directors that the President or the Vice-President and Evette go to every new employee orientation schedule by Human Resources. During this presentation new employees are informed about their rights and responsibilities. New employees are informed about what the GCEA is and the different types of benefits offered. New employees are given a comprehensive packet with various forms to fill out

and are informed that documents such as Board Meeting Minutes, Bylaws, and the MOU is online and readily accessible at any time through the GCEA website www.gceaca.org. New employees have the opportunity to ask any number of questions during this presentation. Myrna reminded the Board that a new person's packet was in the process of being reviewed and finalized.

Meeting adjourned at 1:15 p.m. Mary Miller made the motion to adjourn the meeting. Julian Olea 2nd the motion. All in favor

Craig Hinckley

Craig Hinckley
GCEA President